

Action Taken Report

Agenda Number	Agenda	Action Taken
Agenda 1	Subject allotment & session plan	Faculty members have provided their subjects of their domain, and the Director has noted the same. Session plan has been prepared by the faculties which will be verified by the director.
Agenda 2	Attendance Rules & Regulations	Mentors have begun reviewing attendance records and will monitor cases as per the given criteria.
Agenda 3	Research Conference	Faculties have started contributing towards the same and they will submit abstracts by mid-January as discussed.

Quali

Coordinator, IQAC, AIMS

[Signature]

Chairman, IQAC, AIMS