



# ATHARVA INSTITUTE OF MANAGEMENT STUDIES

( Approved by AICTE, DTE & Affiliated to University of Mumbai )  
( NAAC Accredited )

2<sup>nd</sup> June 2021

## Internal Quality Assurance Cell

### Minutes of the Meeting

The Meeting of IQAC of the Academic Year 2020-2021 ( covid declared year) was conducted on 2<sup>nd</sup> June 2021, Wednesday in online mode.

<i>Present</i>	<i>Absent</i>
Dr R.G. Ratnawat Dr Shubhi Lall Agarwal Dr Poonam Patel CA Bincy Baby Mr. Sandeep Rasal Mr. Pinanshu Champaneri Mr. Shivang Sharma Ms. Sneha Kamalpuria	Ms. Shefali Parab Mr. Prakash Bhatkar Prof. Sharon D'souza

**Agenda:** To finalize the IQAC calendar and IQAC planner for the academic year 2021-2022.

#### **Discussion:**

- Dr Shubhi Lall Agarwal, Director, IQAC, AIMS introduced NAAC to the team members of IQAC committee and added that IQAC looks for process-oriented and student-centric tasks.
- Dr Ratnawat, Director, AIMS discussed about quality of the processes. He said that anything and everything happening in campus is a part of agenda of IQAC, for example; quality of student services, library services, canteen service and research outcomes comes under the ambit of IQAC.
- Jointly, techniques were discussed to teach good resource for market survey, how to design a market survey? How to involve in a questionnaire? Live market survey, How to involve students in intercollegiate events?
- Dr Poonam Patel, Member, IQAC volunteered to manage the Annual Alumni Feedback as she is also hosting Alumni Meets. Likewise Dr Sandeep Rasal, Member, IQAC volunteered to manage the Annual Employer's feedback.

- CA Bincy Baby, Co-Coordinator, IQAC suggested that the first cycle of feedback should start after 25% completion of syllabus and that will be termed 'feed forward'. Second cycle of feedback will be taken after 75% of completion of the syllabus.
- Pinanshu champaneri, Industry Representative and Alumnus AIMS suggested that there should be lot of inter college or within departments debate competition that will boost the confidence and will really help to choose the smartest students.
- Dr Ratnawat suggested 'Petcha Kutch' technology, a Japanese technique to be mastered for students which share the story through pictures. Here a student has to take 20 seconds per slide to narrate a story and 20 slides in all are there. This will increase their communication skills and boost confidence and remove stage fright.
- Student Representatives, Sneha Kamalpuria and Shivang Sharma requested for intercollegiate competitions to bring confidence and exposure amongst students.

### *Pictures of the meeting:*



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23:51 | ycb-iguf-kty

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01/06/2021

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**In-call messages**

Messages can only be seen by people in the call and are deleted when the call ends.

pinanshu champaneri 23:31  
There should be lot of Inter college or within departments debate competition that will boost the confidence and will really help to choose the smartest students.

Send a message to everyone

23:35 | ycb-iguf-kty

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01/06/2021

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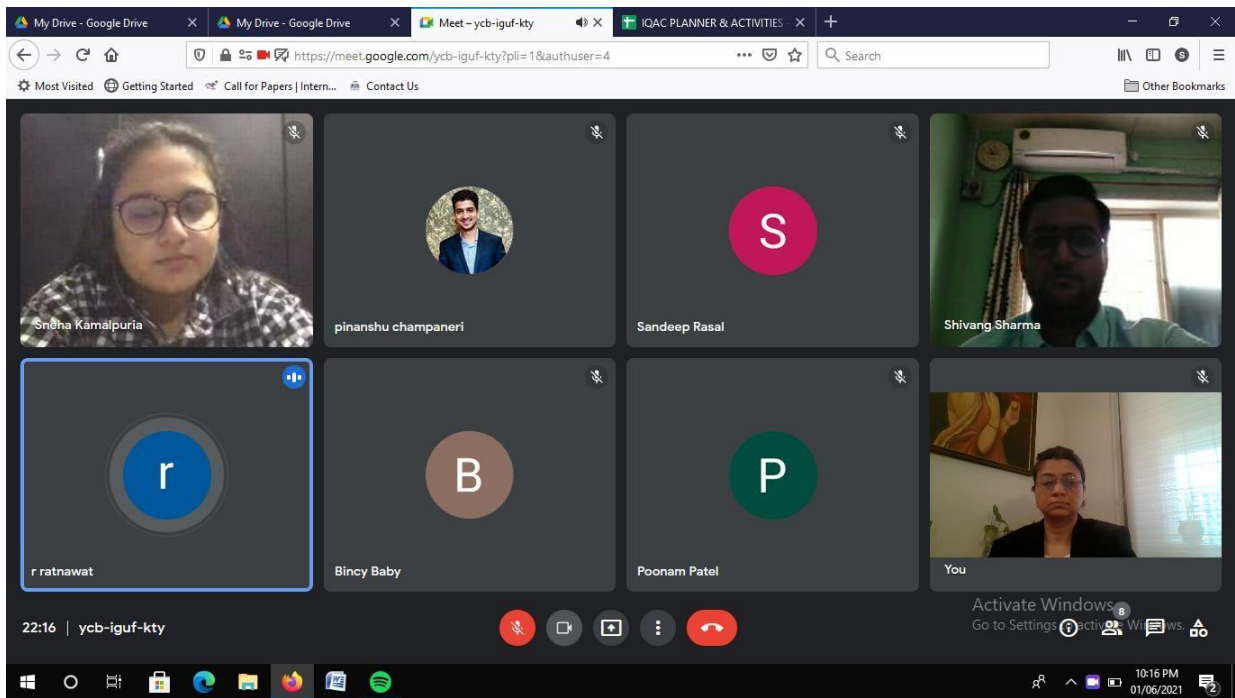
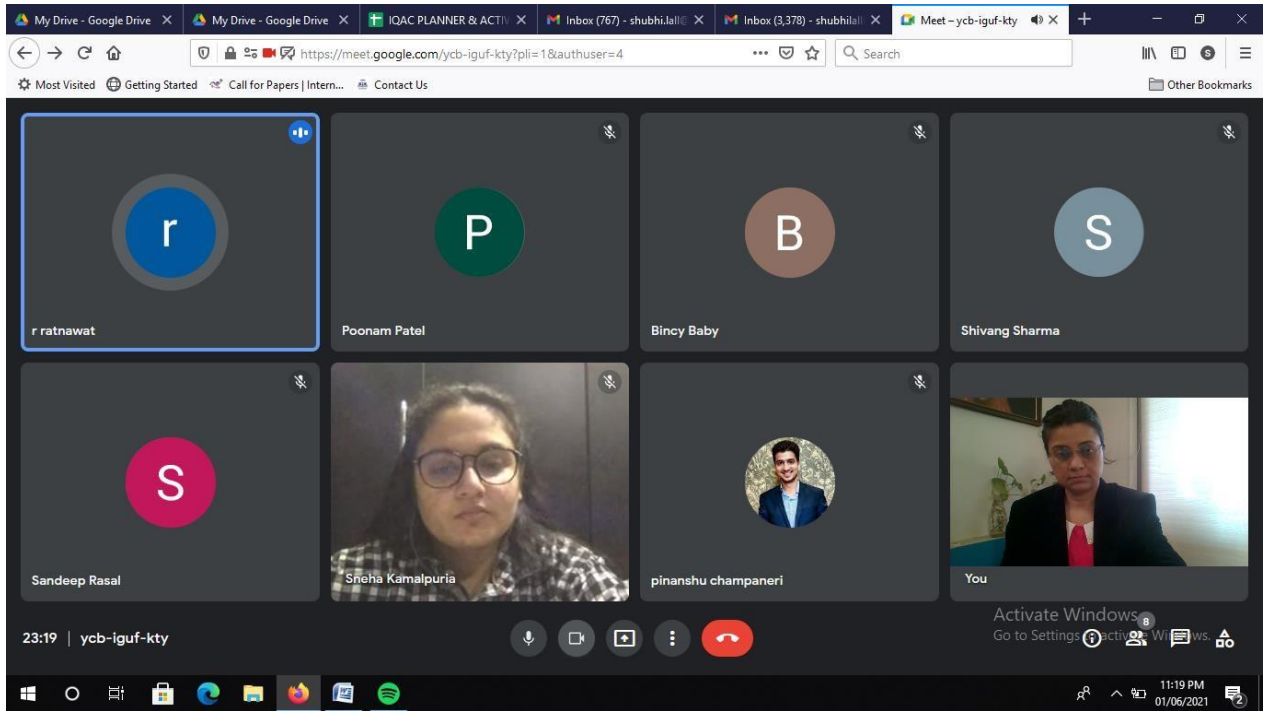
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*Next meeting is scheduled in the second week of June 2021 with Agenda:*

1. Approval of feedback forms.
2. Understand and discuss the shortcoming/lacunae of AQAR 2019-2020 and AQAR 2020-2021 and initiate processes in the Academic year 2021-2022.
3. Discuss Incubation Center of AIMS.



**Recorded by:** Dr Shubhi Lall Agarwal

**Submitted to:** Dr R.G. Ratnawat

**CC mailed to: IQAC Team Members**

Dr Poonam Patel  
CA Bincy Baby  
Mr. Sandeep Rasal  
Ms. Shefali Parab  
Mr. Prakash Bhatkar  
Prof. Sharon D'souza  
Mr. Pinanshu Champaneri  
Mr. Shivang Sharma  
Ms. Sneha Kamalpuria