



Minutes of the IQAC meeting with Committee Members held on 26th July 2023 at 3:00 PM in the Director's Cabin of the Institute:

<u>Members Present:</u> 1) Dr. Henry D. Babu 2) Dr. Shubhi Lall Agarwal 3) Dr. Vaibhav Patil 4) Dr. Reena Poojara 5) Dr. Monika Shrimali	6) Mr. Amit Penta 7) Mr. Ramesh Shinde
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Member(s) Absent: Dr. P.N.Nemade, Mr. Prathmesh Thakur, Mr. Mayur Joshi , Mr Himanshu Ingle(In lecture), Dr. Swati Agarwal

The meeting started at 3:00 PM and Dr. Shubhi Lall Agarwal opened the agenda of the meeting, for the discussions as below:

The agenda items were;

Agenda 1. Certificate Programmes on Business Analytics and Excel: Dr. Henry D. Babu, Director, AIMS suggested certification programme on Business Analytics and MS Excel. For the same, Dr Shubhi Lall was asked to suggests certificate course trainers for MMS.

Agenda 2. Part Time lectures in Hybrid mode: Dr. Vaibhav Patil suggested the review of the attendance of the students and their working Saturdays of part time courses so that they can be present for the lectures on Saturday. Dr Henry Babu

suggested online lectures on Friday and Saturday evening instead of offline lectures. This will increase the attendance of part time students on working days.

Agenda 3. 100 Questions: Dr Henry Babu suggested developing 100 questions as a question bank for the students of MMS to prepare for the placement interview.

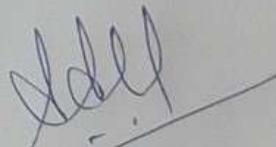
Agenda 4: Additional certificate programmes: Dr. Nitin Godse (In charge part time courses) suggested collaborating with online certification from google. Dr Shubhi Lall suggested having courses from Swayam and Microsoft certified free programme. Dr Henry Babu added that if the teachers will get enrolled with the students, they get motivated and complete the course.

Agenda 5: Guest Lecture series: Dr Henry Babu requested all the HODs to give a tentative schedule of the guest lecture / sessions so that the budget can be finalized and presented to the management.

Agenda 6: Employability Index Matrix: Dr. Henry Babu has suggested to have Employability Index Matrix to monitor student's employability potential and their growth on regular basis.

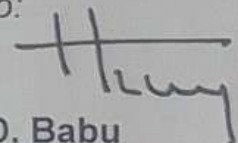
Next IQAC meeting is scheduled in January 2024.

Prepared by:



Dr. Shubhi Lall Agarwal
Coordinator, IQAC, AIMS

Submitted to:



Dr. Henry D. Babu
Chairman, IQAC, AIMS