



Action Taken Report

Agenda No.	Details	Action
1	The Director sir highlighted the necessity of finalizing the indexing for all NAAC files and prioritizing their preparation.	All criteria heads are diligently working to complete the indexing of files. The presentation for Criteria 1 will be led by Dr. Vaibhav Patil.
2	The Director directed that the five best projects be showcased according to specialization. He also requested a comprehensive year-by-year analysis of final projects and SIP projects over the last six years. The Director emphasized the importance of displaying all posters and notices on the notice boards located on the 2nd, 3rd, and 4th floors in preparation for the NAAC visit. The Director emphasized the importance of inviting stakeholders—alumni, parents, and employers—during the NAAC visit.	<ul style="list-style-type: none">• The Heads of Departments (HODs) for each specialization will identify and select the five best projects relevant to their respective fields. The projects will be available in library.• The Director has assigned the responsibility for the functional posters to Dr. Nitin Godse and the notice board management to Dr.

		<p>Sudhir Purohit. The director sir also emphasized to maintain posters according to functional area.</p> <ul style="list-style-type: none"> • The Director has entrusted Dr. Reena Poojara with the responsibility of inviting the stakeholders.
3	The Director emphasized the importance of regular attendance for Semester 1 students to support their overall development.	The Director instructed all mentors to maintain comprehensive records for their mentees and also identify 3-3 strong and areas of improvement points for each mentee
4.	The director emphasized the planning for employability engagement activities.	<ul style="list-style-type: none"> •The Director has outlined the sessions for employability as follows: •Reasoning & General: Dr. Henry D. Babu / Dr. Monika •Mathematics: Dr. Monika Shrimali •Data Analytics: Dr. Sudhir

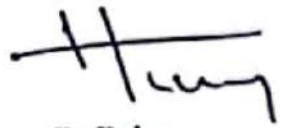
		Purohit / Dr. Swati Agrawal •Communication: Prof. Gyanesh Kulkarni
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Submitted to:


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