

ATHARVA INSTITUTE OF MANAGEMENT STUDIES

Documents for Admission to MMS Course for Academic Year 2017-18

A. Documents Required for All Candidates

1. Seat Allotment Order (Printout of Allotment by DTE)
2. CET Final Score Card (Issued by DTE)
3. SSC & HSC Marksheets & Passing Certificates
4. Marksheets of all Semesters or Years of Graduation & Final Passing Certificate of Graduation
5. Gap Certificate on Rs. 100/- stamp paper (for those Graduates who have passed before 2017)
6. Caste Certificate (Compulsory for SC/ST/OBC/SBC/VJNT category students)
7. Caste Validity Certificate (Compulsory for SC/ST/OBC/SBC/VJNT category students)
8. Non-Creamy Layer Certificate with Current Year Validity (Only for SBC/OBC/VJNT)
9. Nationality Certificate (Birth Certificate or Leaving Certificate or Passport)
10. Domicile Certificate
11. Certificate in Proforma A/B/C/D/E/F (on Rs. 100/- stamp paper)
12. Transfer Certificate from previous college
13. Fee by Demand Draft in favour of 'Atharva Institute of Management Studies'
14. Duly filled in Admission Form
15. 4 Passport Size Photographs
16. Aadhar Card
17. Anti-ragging Affidavit of Students & Parents (on Rs. 100/- Stamp paper separately)
18. Post-Graduate Registration Form
19. Marriage Certificate & Name Change Certificate for Married Students
20. Parents' Contact Number & Email ID

B. Additional Documents for Candidates from Other than University of Mumbai

1. Migration Certificate
2. Provisional Eligibility Certificate issued by University of Mumbai
3. Equivalence Certificate along with Entrance Score Card by All India Seat Candidates

Note: 1. Minimum average percentage of marks of all Semesters together should be 50% for Open category students and 45% for Reserved category students.

2. Candidates have to compulsorily submit 4 sets of attested copies of the documents along with Original documents to secure admission.